

**DERBY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**June 28, 2023**

**Call to order:** Meeting called to order by Danielle Gabor at 6:30 pm.

**Roll Call:** Danielle Gabor, Jamie Hollon, Kyle McCaskey, Gabe McKeever were present. Eric Gustafson, Library Director and Debbie Thomas, Assistant Director were also in attendance. Dustin Sharp, Susan Swaney, Susan Topping and Mayor Randy White were absent.

**Approval of Agenda:** Motion to approve agenda as written was made by Gabe McKeever and seconded by Kyle McCaskey. There was a unanimous vote to approve.

**Public Forum:** None

**Approval of Minutes of May 24, 2023 meeting:** Kyle McCaskey moved to approve the minutes as corrected and the motion was seconded by Gabe McKeever. Motion passed unanimously.

**Correspondence and Communications:** None

**Financial Reports:** Eric Gustafson shared May's financial reports. Gustafson shared the City's budget process and the upcoming 1% sales tax proposal which will help fund parks and streets.

Motion to approve the Financial Reports was made by Gabe McKeever and seconded by Kyle McCaskey. There was a unanimous vote to approve.

**Director's Report:**

Director Gustafson turned the meeting over to Hannah Adamson, Youth Services Coordinator, to provide an update and tour of the library's new book bike. The bike will be utilized to provide outreach services throughout the calendar year as a pop-up program/book check out service. We will be unveiling it to the public in the 4<sup>th</sup> of July parade.

Statistics are climbing above 2021 numbers and visitors to the library are bouncing back. Overall, the library has seen improvements in all areas, services, programs and checkouts.

Several Outreach programs have been made by library staff this month. Hannah Adamson presented at Swaney Elementary latchkey on June 9. Megan Ball and Hannah Adamson represented the library at Sedgwick County's Health Department's PETacular event at Oaklawn elementary on June 10.

Summer Reading is off to a super start with almost 2500 kids signed up for the program. Tabitha Sanders (PSS) helped facilitate 500 personal pan pizza coupons gifted to the first 500 kids to sign up. The program concludes on July 30.

The Harri Pickens memorial has been established at the library. \$570 has been donated and her name has been added to the memorial plaque at the entrance of the library.

Arts Council participated in the Dole Institute of Politics summer art project in honor of what would have been Bob Dole's 100<sup>th</sup> birthday and the 20<sup>th</sup> anniversary of the center. We contributed 85 art creations to the project from artists 2-71 years of age.

The cubicle project is slated to be delivered and installed July 5. Our phone system will be expanded in conjunction with the new workspaces.

Our store room doors have been upgraded to a magnetic system to provide additional security.

Director Gustafson represented Derby Library at a Consortium meeting in Iola.

### **Committee/Special Reports:**

#### ❖ Arts Council:

- Our double art reception on June 15<sup>th</sup> was a success with 105 people in attendance.
- The art displays in our Gathering Space Gallery, Wichita Women Artists, and the High Wall Gallery, Matthew Thonen, will be available to view through July 24.

### **Unfinished Business:**

- Outdoor Area – Update: We are waiting for news and remain hopeful.

### **New Business:**

- Directors Review: Danielle Gabor discussed the upcoming annual director review commencing in July.

**Executive Session:** None

### **Adjournment:**

- Motion to adjourn the meeting was made by Kyle McCaskey, seconded by Jamie Hollon. There was a unanimous vote to approve.
- Meeting adjourned at 7:00 pm

Approved July 26, 2023