
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

September 24, 2025

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Danielle Gabor, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director, Hannah Adamson, Assistant Director and Tami English, Office Manager also attended. Cheryl Bannon, Jamie Hollon and Gabe McKeever were absent.

Approval of Agenda: Dustin Sharp moved to approve the agenda as amended. Seconded by Susan Swaney the motion approved unanimously.

Public Forum: None

Approval of August 27, 2025 meeting minutes: Susan Topping moved to approve the minutes as written. Dustin Sharp seconded. Motion approved unanimously.

Correspondence and Communications: None

Financial Reports: Director Gustafson shared and discussed the August financial reports.

Susan Swaney moved to approve the August 2025 financial report as presented. Susan Topping seconded. Motion approved unanimously.

Director Report:

Youth programming is off to a successful start. Our Youth Services (YS) team has commenced with 10 regular weekly programs and additional special programs planned for the fall season.

We received Christmas in the Park funds from BRG Precision Products (\$1500) and El Paso Animal Hospital (\$1000).

The Mural Project is complete and has been well-received. Our focus now is closing out the associated KAC grant.

The State has issued the final payment for the Land and Water Conservation Fund (LWCF) grant, and the project is now officially considered complete.

The Library has been prioritized for the installation of new building controls for the HVAC system. This upgrade is necessary due to the obsolescence of the current system and the recent closure of the regular controls contractor. Completion is anticipated within the next few months.

Our West parking lot is temporarily closed for necessary repairs. The lot is projected to reopen by September 26th.

The Frank Fanning Room lights have been successfully converted to LED. This conversion brings the building-wide LED upgrade to near completion.

Staff members continue to contribute to professional development initiatives. Hannah Adamson recently delivered a presentation titled, "Surviving and Thriving as a Neurodivergent Librarian," to the Mid-America Library Alliance (MALA). Alyssa LaRue is set to present a webinar, "Programming for Teens: Understanding Teen Needs through a Holistic Perspective," for SCKLS in early October on programming for teens.

Committee/Special Reports:

Art receptions at the Derby library feature live music, and the upcoming Gathering Space event on October 17 will be especially unique. Brazilian cellist Kaina Valentim will be performing a selection of today's hits on his cello. Our art reception in the High Wall Gallery will also feature live music by the Victor Rose Duo, a father-and-son band. The duo features Victor (Larry) Rose, a member of the Kansas Music Hall of Fame, on guitar, and Victor (Levi) Rose on cajón.

Gathering Space Gallery: Our "Unconventional Canvases: A Textural Journey" exhibition challenges the very notion of a canvas, featuring pieces by five talented local artists. Each artist brings a distinctive perspective to the world of textural art and sharing something new with our community.

High Wall Gallery: Greg Stockebrand's "Guardians of the Skies and Plains" demonstrates his passion for capturing wildlife runs deep—it's a tradition he shares with his father and son. Each photograph is the result of countless hours spent in patient observation, offering a unique and intimate glimpse into the untamed beauty of the animal kingdom.

Display Case: October's exhibit is brought to us by Raymond Hoare. Late in life he discovered a hidden talent for creating ships from scratch, even winning first place at the Sedgwick County Fair.

Unfinished Business:

Splash Pad Update: All repairs to the splash pad were successfully completed and it was able to run without major issues for the last week of September. The library was not charged for any of this as all repairs were covered by warranty. There are still a few outstanding drainage issues to be addressed in October before it is winterized.

New Business:

Operations Policy: Eric Gustafson shared an improved Operations Policy specifically mentioning KanShare consortium directors moved to revise DVD checkouts from 6 to 10 per card. Other amendments included that Outreach programming has replaced Reachout and some textual cleanup of our copyright statements. Discussion.

Susan Topping moved to approve the Operations Policy as written. The motion was seconded by Dustin Sharp and approved unanimously.

Aspen Discovery Implementation: Director Gustafson presented a proposal to add Aspen Discovery to the library's ByWater Subscription. This system will integrate all patron services (including the catalog and digital resources) into a single, user-friendly platform. Key benefits include the incorporation of research databases, enhanced search functionality, and a dedicated mobile application. Notably, the total maintenance cost for Aspen Discovery is less than the current expense for the library's existing app. The anticipated go-live date is April 2026.

Dustin Sharp moved to approve the purchase of Aspen Discovery. The motion was seconded by Susan Swaney and approved unanimously.

Executive Session:

Dustin Sharp moved the Board of Library Trustees into Executive Session to discuss the Library Director's Evaluation pursuant to the non-elected personnel matter exception. The open meeting resumed in the Frank Fanning Room at 7:07 pm. Susan Swaney seconded. Motion passed unanimously.

Executive Session ended at 7:12 pm. No binding action was taken.

Adjournment:

Dustin Sharp moved to adjourn the meeting. Susan Swaney seconded. There was a unanimous vote to approve.

Meeting adjourned at 7:12 p.m.

Minutes Approved October 22, 2025