
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

July 23, 2025

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Cheryl Bannon, Danielle Gabor, Jamie Hollon, Gabe McKeever, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director.

Approval of Agenda: Dustin Sharp moved to approve the agenda as written. Seconded by Susan Swaney, the motion approved unanimously.

Public Forum: None

Approval of June 25, 2025 meeting minutes: Dustin Sharp moved to approve the minutes as written. Susan Swaney seconded. Motion approved unanimously.

Correspondence and Communications: None.

Financial Reports: Eric Gustafson presented the financial reports for June, noting the library is one-half of the way through the fiscal year. The board discussed the rapidly increasing cost of the Hoopla subscription, which is primarily due to high usage by patrons.

Susan Topping moved to approve the June financial report. Dustin Sharp seconded. Motion approved unanimously.

Director Report:

Director Gustafson provided the following updates:

- The statistical summary for the second quarter showed a continued increase in digital audiobook checkouts.
- The Summer Reading Programs have concluded for the year.
- The Nerd Collectors Meet Up, organized by Alyssa LaRue, was a great success with over 200 attendees, doubling last year's participation.
- Staff participated in the 4th of July parade, with Hannah Adamson riding the book bike to promote the library.
- The Friends of the Library's annual book sale generated \$2,300.
- The KanShare app has been successfully updated and is fully operational.
- The Friends of the Library received a \$5,500 grant from the Kansas Art Commission, which they will match, to fund a new mural at Rhythm and Read Park.
- The library received its first LWCF grant reimbursement of \$182,669.15. Tami English was recognized for her excellent work in managing the process.
- The roof replacement project is nearing completion. Leaks in staff areas have been repaired, and a separate, unrelated leak was also fixed. Air quality testing was conducted, confirming no significant mold and good air quality in the building.

Committee/Special Reports: Arts Council

- Gathering Space Gallery: The “Where the Wild Things are” wildlife photography exhibit in the Gathering Space Gallery has received several compliments from visitors to the library. This show features 8 local photographers, most residing in Derby. A meet the artists’ opportunity is Friday, August 22 from 6-7:30 pm. Trevor Stewart will be playing his Chapman Stick live at the event.
- High Wall Gallery: Our High Wall Gallery features a new pop-art installation by Derby artist, Barry Clayton. It features acrylic paintings that visually interpret Beatles songs. Clayton has sold one piece, “Here Comes the Son” from the show. His art reception is scheduled from August 22 from 6-7:30 pm and will include live Beatles music played by Charlie Wilks.

Unfinished Business:

1. Outdoor Area – Tour and discussion regarding a dedication plaque. Director Gustafson and Board members toured the outdoor park and were amazed with the progress and clarity of park theme.

New Business:

1. Library Budget: Eric Gustafson presented and discussed the proposed 2026 Budget. Cheryl Bannon moved to approve the budget as presented, seconded by Susan Swaney. The motion passed unanimously.
2. Library Board Priorities for 2025: Director Gustafson presented and discussed the library's current project lists.
 - Evaluate Current Funding (#3) is still ongoing.
 - The remodel of the Frank Fanning Room was added to the list of possible new projects.
 - Automated checkouts at the drive-through book drop (#11) and self-service holds (#13) were removed from the list.
 - Improved signage (#5) was removed as it has been completed.

Gabe McKeever moved to approve the 2025 Library Priorities as amended. Motion seconded by Cheryl Bannon and approved unanimously.

3. Director Evaluation: Danielle Gabor outlined the Director Evaluation process. Board members will email their ratings and comments to her by August 10. The compiled evaluation will be reviewed at the August board meeting.

Adjournment:

Susan Topping moved to adjourn the meeting. Cheryl Bannon seconded. There was a unanimous vote to approve.

- Meeting adjourned at 8:20 p.m.

Minutes Approved August 27, 2025