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## DERBY PUBLIC LIBRARY

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### BOARD OF TRUSTEES

May 28, 2025

**Call to order:** Meeting called to order by Danielle Gabor at 6:30 pm.

**Roll Call:** Danielle Gabor, Jamie Hollon, Gabe McKeever, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director, Hannah Adamson, Assistant Library Director, and Tami English, Office Manager also attended. Cheryl Bannon was absent.

**Approval of Agenda:** Dustin Sharp moved to approve the agenda as written. Seconded by Susan Swaney, the motion approved unanimously.

**Public Forum:** None

**Approval of April 23, 2025 meeting minutes:** Susan Topping moved to approve the minutes as written. Gabe McKeever seconded. Motion approved unanimously.

**Correspondence and Communications:** The library received a very nice thank you from Derby North Middle School for providing great public service to the community. We received an anonymous donation of \$250 with a “thank you for all you do” note.

Susan Topping shared her experience when she brought her students to the library to tour the building and learn how everything works. She was very complimentary about Hannah’s presentation and her students were excited to see the inner workings of the library,

**Financial Reports:** Eric Gustafson presented the April financial reports. Director Gustafson discussed the library budget and long range plans.

Susan Topping moved to approve the March financial report. Dustin Sharp seconded. Motion approved unanimously.

### **Director Report:**

Summer Reading at the library is off to a roaring start with 800 youth signing up for the reading program on day one. We also had a crane for roof replacement onsite during our day two performer.

Our High Wall Gallery is freshly painted and looks wonderful.

Laine Pike once again painted our entry doors to welcome patrons into the library.

We are still working with Bywater on the Cloudflare bot blocking project. Bywater plans to start moving connections on Thursday or Friday. If all goes well, we should have open searching available soon.

We received our Levand Trust Grant in the amount of \$24,250. The mural grant award announcements have been delayed due to possible funding issues.

Lighting controls for the library have been replaced. We now can update programming for lights throughout the building.

### **Committee/Special Reports: Arts Council**

- **Gathering Space Gallery:** Running through July 25th, the "Art in the Family" exhibition is currently showing in our Gathering Space Gallery. This engaging show features a variety of mediums from 34 artists across 15 local families, with the artwork displayed by family unit to highlight their collective creativity. A public reception is scheduled on Friday, June 13th, from 6:00 to 7:30 PM, where attendees can enjoy the artwork and live guitar music by TJ Bayliff.
- **High Wall Gallery:** Longtime friends Nancy Luttrell and Cheryl Myer are currently exhibiting their collaborative show, "The Artful Adventures of Two Friends," in the High Wall Gallery. Their artistic journey together began after years of friendship, leading them to participate in various local art events. This exhibition showcases a diverse range of their talents, including pieces created with acrylic, oil, and watercolor paints. The public is invited to an art reception on Friday, June 13th, from 6:00 PM to 7:30 PM, where they can meet the artists and enjoy the unique sounds of Derby's own Handpan Dan performing live.
- **Display Case:** Coming in June, the display case will feature collectible dolls. The display will coincide with National Doll week and a youth program where each guest will leave with a free doll.

### **Unfinished Business:**

- **Outdoor Area – Change Order Approval:** Additional drainage requirements were discussed by Director Gustafson, along with a proposed change order to address them.

Gabe McKeever moved to approve change order #3 as presented. Dustin Sharp seconded. There was a unanimous vote to approve.

### **New Business:**

- **Election of Officers:** Eric Gustafson shared officer positions and responsibilities: Call for nominees.

Susan Swaney nominated the slate of officers: Danielle Gabor as Chair, Gabe McKeever as Vice Chair, Dustin Sharp as Treasurer and Susan Topping as Secretary. Motion seconded by Jamie Hollon. Officer slate approved unanimously.

**Executive Session:**

Susan Topping moved the Board of Library Trustees into Executive Session at 7:15 pm to discuss personnel matters pursuant to the non-elected personnel matter exception to include Eric Gustafson and Hannah Adamson. The open meeting resumed in the Frank Fanning Room at 7:20 p.m. Susan Swaney seconded the motion, which passed unanimously. No binding action was taken.

**Adjournment:**

- Susan Topping moved to adjourn the meeting. Susan Swaney seconded the motion. There was a unanimous vote to approve.
- Meeting adjourned at 7:30 p.m.

Minutes Approved June 25, 2025