
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

April 23, 2025

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Cheryl Bannon, Danielle Gabor, Jamie Hollon, Gabe McKeever, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director, Hannah Adamson, Assistant Library Director, and Tami English, Office Manager also attended.

Approval of Agenda: Dustin Sharp moved to approve the agenda as written. Seconded by Susan Swaney, the motion approved unanimously.

Public Forum: None

Approval of March 26, 2025 meeting minutes: Cheryl Bannon moved to approve the minutes as written. Susan Topping seconded. Motion approved unanimously.

Correspondence and Communications: South Central Kansas Libraries sent Alyssa LaRue a thank you note for her Teen Health and Safety webinar presentation.

Financial Reports: Eric Gustafson presented the March financial reports noting we are one-fourth of the way through the year. Discussion.

Gabe McKeever moved to approve the March financial report. Dustin Sharp seconded. Motion approved unanimously.

Director Report:

Director Gustafson shared the first quarter statistics including additional breakdowns and a deeper look into library checkouts and operations.

Summer Reading begins May 27 and runs through July 27. Program guides are available and highlight library offerings. Our youth services team is preparing to present at all nine Derby Elementary schools and Saint Mary's.

April is amnesty month at the library. Many items have been returned and fines waved.

In addition to Alyssa presenting at SCKLS, Megan Ball and Maycie Carman presented a webinar for MALA on library staff. Maycie also took her crafternoon on the road to KU libraries.

Our lobby features a dynamic video wall with three screens highlighting engaging library programs and services. The left screen is currently undergoing a minor bracket adjustment to ensure optimal presentation.

Bywater is actively addressing a technical challenge to ensure optimal performance. We are closely collaborating with their support team. In the interim, open searching and app-based search are temporarily unavailable.

The Friends of the Library provided a very nice lunch for staff in honor of national library week.

Our mural grant application has made it to the second round. We are hopeful we will receive funds for our park mural project.

The new roof is taking shape! We are currently awaiting material delivery from the manufacturer, after which the contractor will promptly continue the installation.

Committee/Special Reports: Arts Council

- Gathering Space Gallery: A public reception was held Third Thursday, April 17, from 5:30 to 7:00 pm for Shaping the Future, a DHS 2D and 3D art show. The next showcase coming to the community room will feature families who create art.
- High Wall Gallery: A closing reception was held for Pam Hayes alcohol ink show on April 24 from 6:00 to 7:00 pm. *The Art of Three* comes to the High Wall Gallery in May. Look for watercolors, oils and mixed media from Shari Bevan, Nancy Luttrell and Cheryl Myer.
- Display Case: Roger Thomas will share his love of corvette with library guests in May.

Unfinished Business:

- Outdoor Area – Project underway and moving smoothly.

New Business:

1. None

Adjournment:

Susan Topping moved to adjourn the meeting. Gabe McKeever seconded. There was a unanimous vote to approve.

- Meeting adjourned at 7:08 p.m.

Minutes Approved May 28, 2025