
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

January 22, 2025

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Danielle Gabor, Gabe McKeever, Dustin Sharp, Susan Swaney, Susan Topping and Mark Staats, Mayor, were present. Eric Gustafson, Library Director, Hannah Adamson, Assistant Library Director, and Tami English, Office Manager also attended. Cheryl Bannon and Jamie Hollon were absent.

Approval of Agenda: Gabe McKeever moved to approve the agenda as written. Seconded by Dustin Sharp, the motion approved unanimously.

Public Forum: None

Approval of Minutes for December 18, 2024 meeting: Susan Topping moved to approve the minutes as written. Susan Swaney seconded. Motion approved unanimously.

Correspondence and Communications: None

Financial Reports: Eric Gustafson presented the 2024 year-end financial report, noting that the library has experienced another successful year. Discussion.

Gabe McKeever moved to approve January's financial report. Susan Swaney seconded. Motion approved unanimously.

Director Report:

Will Haynes from Humanities Kansas spoke about the Civil War in Kansas at the Friends' annual meeting on January 18.

During the first year of our revamped continuing education program, staff completed 268 hours of continuing education.

The library's first Noon Year's Eve program was a success with 135 attendees. Youth programming has resumed with 10 weekly programs for families, plus special programs. The library also hosts 1–3 weekly adult programs.

We have installed electronic room signage in all meeting rooms except the Community Room, which is still in progress. Technology Coordinator, Justin Ball, and bill Souder from the city are currently installing digital marketing signage in the lobby.

SCKLS provided a \$150 grant for library programming this summer. The Friends of the Library purchased 50 books for the Big Read, which the library will gift to participating patrons.

Temporary roof repairs are holding. We have scheduled roof replacement for March. The city is conducting a building study. Once completed, the study will allow us to proceed with improvements to lighting and HVAC system controls for greater efficiency.

The library closed for two snow days, January 5 and January 10.

Dawn Shelton is our new YS Coordinator. She brings with her 20 years in YS experience from her work with the Wichita Public Library. We are working towards full staffing with upcoming interviews for our part-time Public Support Services position and a job posting for a new Youth Services Assistant.

Committee/Special Reports: Arts Council

- Gathering Space Gallery – Kansas Academy of Oil Painters (KAOP) is up featuring acrylic and oil paintings from 11 artists. A public reception with live music by Mike and Michelle Roesch is February 6.
- High Wall Gallery – Derby artist, Bill Fales, shares the latest in art mediums, AI art. He hopes this art will start discussions about AI-generated artwork. Fales believes the technology serves as a tool, similar to how a painter manipulates their medium, enabling the creation of images otherwise unattainable through traditional photography. His process involves using computer and photo processing software to refine the final piece. He will be present at a reception February 6 to answer questions. Handpan Dan will play live.
- Display Case – Gloria Jaeckel shares her love of bunnies in the lobby display cabinet come February.

Unfinished Business:

- Outdoor Area – Bids close on Rhythm and Read Park this Friday. Next steps: review and award. We hope to start to build in early spring.

New Business:

1. Public Comments at Board Meetings: The library provides time for the public to speak at Board Meetings. Discussion regarding mirroring the City's Public Comment Policy.

Gabe McKeever moved to approve the Public Comment at Board Meeting Policy. Dustin Sharp seconded. There was a unanimous vote to approve.

2. 2025 Library Board Priorities: Director Gustafson went over the list of thirteen items. Five are currently in progress. We have been monitoring computer room usage and demand, which seems to be waning in the last few years. The board added consideration of options for converting the computer lab into a meeting room to the list.

Susan Topping moved to approve the 2025 Library Board Priorities. Susan Swaney seconded. There was a unanimous vote to approve.

Adjournment:

Dustin Sharp moved to adjourn the meeting. Gabe McKeever seconded. There was a unanimous vote to approve.

➤ Meeting adjourned at 7:25 p.m.

Minutes Approved February 26, 2025