
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

September 25, 2024

Call to order: Meeting called to order by Danielle Gabor at 6:32 pm.

Roll Call: Cheryl Bannon, Danielle Gabor, Dustin Sharp, Susan Swaney and Susan Topping and Mayor Mark Staats were present. Eric Gustafson, Library Director, Debbie Thomas, Assistant Library Director, Hannah Adamson, Youth Services Coordinator and Tami English, Office Manager also attended. Jamie Hollon and Gabe McKeever were absent.

Public Forum: None

Approval of Agenda: Cheryl Bannon moved to approve the agenda as written. Seconded by Susan Topping Motion approved unanimously.

Approval of Minutes of August 28, 2024 meeting: Dustin Sharp moved to approve the minutes as written. Seconded by Cheryl Bannon. Motion approved unanimously.

Correspondence and Communications: None.

Financial Reports: Eric Gustafson shared August's financial report. He noted the library is working to convert meeting room signs and replace teen and youth computers, all part of the technology plan. Danielle Gabor asked about discretionary spending limits and emergency expenditures. Discussion. Board of Trustees requested Director Gustafson to submit updates on policy and position at next board meeting.

Cheryl Bannon moved to approve August's financial report. Susan Swaney seconded the motion. Approved unanimously.

Director Report:

Ballet in the Park was Sunday, September 22nd. Hannah Adamson, Youth Services Coordinator, shared the event was well attended.

Alyssa LaRue and Kristy Norman are partnering with the Derby Historical Museum to present a murder mystery at the museum. This event is a fundraiser for the museum and is based on a real crime that took place in Derby in 1898.

A new text message patron notification service went live on Thursday, September 19. Staff are working to manually edit over 10,000 phone numbers to include a +1 as part of the new notification requirements. This update looks to be a huge improvement with minimal increase in funds.

Mary Lou Schwerdtfer donated \$20.00 “just because.” The library received the second half of its SCKLS Grant-in-Aid in the amount \$60,131.00.

Our Early Literacy Area closed as of today to refresh the space with newly painted walls and deep cleaned toys. The space will reopen on October 4.

The storms on August 12 and 15 damaged the library roof. It appears the roof will be declared a total loss by the insurance adjuster and will be completely replaced. City Council has already authorized payment of the \$75,000.00 deductible.

Tobin Hobson has transitioned from her role at the library to a new career endeavor. Shane Shotwell and Taylor Tompkins have been hired as our new PSS staff. We are fully staffed.

Committee/Special Reports:

1. Arts Council:

- The Gathering Space Gallery new exhibit features the Midwest Artists. An artist reception was held on Friday, September 20th and included live music entertainment from Derby’s Handpan Dan. This group exhibition showcases the diverse talents of Midwest Artists, a collective dedicated to supporting and inspiring artists since its inception in 1964. The art installation is available to view through October 27.
- Look for photographs from David Birmingham’s Alaska experience to show early October in our High Wall Gallery.
- A fall open-themed art show in the Teen Gallery includes 25 artworks from local talented teens.
- All galleries will be open to the public at Octobers 3rd Thursday Event.

Unfinished Business:

- Outdoor Area – Director Gustafson shared an update on Rhythm and Read Park. Final site review has been approved. Changes to the project include conifer trees and a tropical scene vinyl wrap of the splash pad above ground control box. Project will go to bid soon.

New Business: None.

Executive Session: None.

Adjournment:

- Susan Topping moved to adjourn the meeting. Cheryl Bannon seconded. There was a unanimous vote to approve.
- Meeting adjourned at 7:35 p.m.

Danielle Gabor

Susan Topping