
DERBY PUBLIC LIBRARY

BOARD OF TRUSTEES

August 28, 2024

Call to order: Meeting called to order by Danielle Gabor at 6:32 pm.

Roll Call: Cheryl Bannon, Danielle Gabor, Gabe McKeever, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director, Debbie Thomas, Assistant Library Director, Hannah Adamson, Youth Services Coordinator and Tami English, Office Manager also attended. Jamie Hollon and Mayor Mark Staats were absent.

Public Forum: None

Introductions: Director Gustafson introduced new Board Member, Cheryl Bannon, and then all present shared a little about themselves to welcome Cheryl to the Board.

Approval of Agenda: Dustin Sharp moved to approve the agenda as written. Seconded by Susan Topping Motion approved unanimously.

Approval of Minutes of July 24, 2024 meeting: Gabe McKeever moved to approve the minutes as written. Seconded by Dustin Sharp. Motion approved unanimously.

Correspondence and Communications: None.

Financial Reports: Eric Gustafson shared July's financial report. He noted digital content is increasingly popular.

Cheryl Bannon moved to approve July's financial report. Gabe McKeever seconded the motion. Approved unanimously.

Director Report: Fall programs begin on September 9. Gustafson shared Youth Services has a very full offering to the community with 10-12 programs available per week.

Summer reading was a resounding success. We had 2,777 youth register and 1,899 finish. We also had 560 adults complete them program, our most ever!

Cheryl Bannon asked about the 1000 Books before Kindergarten program and offered to fund a gift for finishers each year. Gustafson thanked her and suggested she work with Youth Services Coordinator, Hannah Adamson, to decide what to offer and how to proceed.

The annual KanRead event, a collaboration between KanShare libraries, is returning this year with an art-themed focus. Each library will feature a different artist, and Derby Library's Alyssa LaRue will be hosting a thrilling mystery night. Director Gustafson said of everything that the library has done during his tenure, he is most proud of the KanShare consortium where free and open sharing without restrictions benefits 8 independent partner libraries.

Sunflower eLibrary – In 2011, 5 Kansas Libraries created a co-op designed to help purchase eBooks and share them with other partner libraries. This has expanded to almost 175 libraries without a formal governing structure. Director Gustafson is now leading a campaign to draft bylaws and create a governing board as a mechanism for the partner libraries to make decisions going forward. The first meeting was in Salina last Friday.

BRG has donated \$1500 to the Annual Christmas in the Park event.

Recent storms caused significant damage to the library roof. Initial inspection considers the roof to be a total loss. City Council approved payment of a \$75,000 deductible. The city will proceed with the insurance company to determine the best replacement possible.

We have filled our two open positions. Ella Boline is our new library page and Miranda Lanier is our new PT Youth Services Assistant.

Staff continues to grow through continuing education and community meetings. Many trainings were completed during the month of August.

Committee/Special Reports:

1. Arts Council:

- Newton artist, Virgil Penner's art reception had 88 in attendance. Of special note, this was the first event with an artist sketching and painting live while chatting with visitors.
- *Paper, Fiber, Paint* by Derby artist, Donna Bates concludes September 23.
- An impromptu teen show featuring Sydney Gumm's ink and graphite drawings included an artist's reception with 48 in attendance.
- All galleries will be open to the public at Septembers 3rd Thursday Event.
- The September lobby display case will feature the Derby Senior Community Quilters sewing display.

Unfinished Business:

- Outdoor Area – Director Gustafson shared an update on Rhythm and Read Park. Final site plan review is at the city for approval. The project estimate is 1.4 million.

New Business:

Director Evaluation – executive session

Executive Session: Susan Topping moved the Board of Library Trustees into Executive Session to discuss the Library Director’s Evaluation pursuant to the non-elected personnel matter exception. The open meeting resumed in the Frank Fanning Room at 7:38 pm. Susan Swaney seconded. Motion passed unanimously. No binding action was taken.

Adjournment:

- Gabe McKeever moved to adjourn the meeting. Dustin Sharp seconded. There was a unanimous vote to approve.
- Meeting adjourned at 7:39 p.m.

Danielle Gabor, Chair

Susan Topping, Vice Chair