

**DERBY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**June 26, 2024**

**Call to order:** Meeting called to order by Danielle Gabor at 6:33 pm.

**Roll Call:** Danielle Gabor, Kyle McCaskey, Gabe McKeever, Dustin Sharp, Susan Swaney, and Susan Topping were present. Eric Gustafson, Library Director, Hannah Adamson, Youth Services Coordinator and Tami English, Office Manager also attended. Jamie Hollon and Mayor Mark Staats were absent.

**Approval of Agenda:** Gabe McKeever moved to approve the agenda as written. Motion seconded by Kyle McCaskey passed unanimously.

**Public Forum:** None

**Approval of Minutes of May 29, 2024 meeting:** Dustin Sharp moved to approve the minutes as amended. Susan Topping seconded. Motion passed unanimously.

**Correspondence and Communications:** None

**Financial Reports:** Eric Gustafson shared May's financial report. We are working towards the sunset of the Derby Difference Sales Tax funding. Discussion.

Gabe McKeever moved to approve May's Financial Reports. Kyle McCaskey seconded the motion, which approved unanimously.

**Director Report:**

- Statistics: Our people counter at the front entrance to the library had a glitch. It had been busier the last 3 weeks with Summer Reading Programs, however, the counter didn't record any visitors to the building. We are working on the fix.
- We have noticed lower patron use in our computer lab. The computer/internet usage reflects those statistics.
- Circulation numbers are promising with an upward swing. Director Gustafson noted the digital media checkouts are rising steadily each month. "We will need to look into what dollar amount for Hoopla checkouts we will accept in the future. Presently 75-90K in costs are devoted to these items." Gustafson shared cost comparisons to checkout various items over the life of the item. Currently, digital circulation is 25-27% of our collection with more than 50% the cost of collection development.
- We are piloting a story time project at the OAC this summer. Tabbitha Sanders and Megan Ball presented the first program with 150 in attendance.
- Summer Reading kicked off May 28. We have 2500 youth enrolled and should surpass last year's SRP program participation.
- Hannah Adamson, Youth Services coordinator, rode the book bike to Derby Middle Schools lunch program.
- Microsoft moved our individual and group emails to an authenticator app. Justin Ball is making adjustments to how we manage group access for some of the accounts.
- The most recent legislative session provided a modest increase of state funding to public libraries.
- We are grateful to the Friends of the Library for providing snacks and positive messages throughout summer reading for staff.

## **Committee/Special Reports:**

### 1. Arts Council:

- *A Brush with Whimsy: Bold Colors and Playful Trees*, acrylics by Newton resident, Virgil Penner is showing in our Gathering Space Gallery. Running through August 20, 2024, the exhibition showcases paintings all created from Penner's imagination. He enjoys incorporating curved lines throughout the artwork to create otherworldly landscapes featuring trees that defy reality. An artist reception is scheduled for Third Thursday, August 15 from 6:00-7:30pm.
- *From Home to Horizon* by Elizabeth Corbett can be enjoyed by visitors to the High Wall Gallery through July 21. This show invites you to be swept away to a place with animals and life familiar to each of us.
- *Formed from Fire and Water* is a 2D and 3D art display in our lobby case and feature wall by Derby High School teacher and President of the Kansas Art Education Association, Natalie Brown. Not only does the show include saggar fired pottery, but she also share watercolors paintings. An artist reception honoring Natalie Brown is scheduled July 18 from 6:00-7:00 pm.

## **Unfinished Business:**

- Outdoor Area – Director Gustafson shared visual renderings of the park including the layout of the splash pad from PEC.

## **New Business:**

- Director Evaluation: Danielle Gabor discussed the upcoming Director Evaluation. Documents will be provided to Board of Trustees for completion and due back to Gabor by August 15.

## **Executive Session: None**

## **Adjournment:**

- Susan Topping moved to adjourn the meeting. Susan Swaney seconded the motion. There was a unanimous vote to approve.
- Meeting adjourned at 7:05 p.m.

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Danielle Gabor

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Susan Topping