

**DERBY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**April 24, 2024**

**Call to order:** Meeting called to order by Danielle Gabor at 6:30 pm.

**Roll Call:** Danielle Gabor, Jamie Hollon, Kyle McCaskey, Gabe McKeever, Dustin Sharp, Susan Swaney, and Susan Topping were present. Eric Gustafson, Library Director, Hannah Adamson, Youth Services Coordinator and Tami English, Office Manager also attended. Mayor Mark Staats was absent.

**Approval of Agenda:** Susan Topping moved to approve the agenda as written. Motion seconded by Dustin Sharp and passed unanimously.

**Public Forum:** None

**Approval of Minutes of March 27, 2024 meeting:** Gabe McKeever moved to approve the minutes as written. Susan Swaney seconded. Motion passed unanimously.

**Correspondence and Communications:** The library received a nice thank you note from the Sedgwick County Election Office for providing a space for the primary election.

**Financial Reports:** Eric Gustafson shared March's financial report. We are a quarter of the way through the year. Everything is as expected.

Kyle McCaskey moved to approve March's Financial Reports. Gabe McKeever seconded the motion, which approved unanimously.

**Director Report:**

First quarter circulation statistics shared and discussed. Circulation of items at the library is in an upswing. Of note, we are seeing a decline in physical DVD checkouts and an increase in digital audio book checkouts. Physical book checkouts remain steady. Costs are rising for digital item checkouts due to pricing variances on book leases dependent upon individual publishers.

Summer Reading is coming to the library and will run May 28 to July 28. It's going to be a great summer with many fantastic programs, events and activities. Program guides are out and up to date information can be found on the Library website.

Our first ever Preschool Story Time Graduation was held on Tuesday, April 23. This tradition will continue in 2025.

We shared the library's services and eBook/audiobook resources with parents and students at Derby Schools Special Services resource fair Saturday, April 14.

Community Room technology is being upgraded. Wireless projection is temporarily down until the upgrade is complete.

The library was gifted \$100 from Sedgwick County Election office and \$100 from A-Z Retired teachers in honor of Judy Greteman's many years supporting reading and education. We also have received multiple donations from patrons for waiving their fines during Amnesty month.

### **Committee/Special Reports:**

#### 1. Arts Council:

- *Fields and Forms*, art by 5 local artists with connections to Derby, Stephanie Bayliff, Lari Howard, Laine Pike, Paulina Valencia and Mark Ward is showing in our Gathering Space Gallery. Running through June 9, 2024, the exhibition showcases a captivating dialogue between the mediums of painting, wooden mosaics and weaving.
- *Creations* by Derby Library's page Trinity Bayliff continues in the High Wall Gallery. This show features designs, ideas and creations both in fashion and in paint.
- An artist reception featuring the artists in the Gathering Space, High Wall Gallery and our 2 gourd artists in the lobby display case will be held May 17 from 6-7:30 p. m. Live jazz music will be played by Mulvane resident and WSU student, TJ Bayliff.

### **Unfinished Business:**

- Outdoor Area – Design plans are being completed prior to requests for bids. The process is slow to allow careful consideration for spacing, electrical and the newly revised splash pad.

### **New Business:**

- Move May Board Meeting date – May is a 5 Wednesday month. Eric Gustafson requested the Board Meeting be moved to the 5<sup>th</sup> Wednesday so he and his family could attend his daughter's graduation.

Gabe McKeever moved to approve moving the May Board Meeting to May 29 at 6:30 p. m. Dustin Sharp seconded and the motion approved unanimously.

### **Executive Session: None**

### **Adjournment:**

- Dustin Sharp moved to adjourn the meeting. Kyle McCaskey seconded the motion. There was a unanimous vote to approve.
- Meeting adjourned at 7:00 p.m.

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Danielle Gabor

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Susan Topping