

DERBY PUBLIC LIBRARY
BOARD OF TRUSTEES
March 27, 2024

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Danielle Gabor, Kyle McCaskey, Dustin Sharp, Susan Swaney, and Mayor Mark Staats were present. Eric Gustafson, Library Director, Debbie Thomas, Assistant Library Director, Hannah Adamson, Youth Services Coordinator and Tami English, Office Manager also attended. Jamie Hollon, Gabe McKeever and Susan Topping were absent.

Approval of Agenda: Kyle McCaskey moved to approve the agenda as written. Motion seconded by Susan Swaney and passed unanimously.

Public Forum: None

Approval of Minutes of February 28, 2024 meeting: Dustin Sharp moved to approve the minutes as written and Kyle McCaskey seconded. Motion passed unanimously.

Correspondence and Communications: None

Financial Reports: Eric Gustafson shared February's financial report. Discussion.

Kyle McCaskey moved to approve February's Financial Reports. Susan Swaney seconded the motion, which approved unanimously.

Director Report:

Circulation statistics are up. Visitor door counts remain steady. The computer and internet usage numbers are down as we have been unable to count wireless connections. Justin Ball, Technology Coordinator, is working to resolve the problem.

Many programming events are coming to the library as part of The Big Read: Music as Medicine by Alexa Dawson, Indigenous Narratives through Art, and a Murder Mystery.

Youth Services had two pop-up reading challenges in February and March, Monster Mayhem and Books for Bluey. Intrust Bank Arena and Century II donated prize tickets to Monster Jam and Bluey's Big Play. Spring Break World Tour was another youth services success. The DCF sponsored carnival parade and story time was well attended.

April is amnesty month at the library. Patrons who return their books will have their fines and fees waived. Our intent is to return books to the shelves so others can check them out.

Summer reading is coming to the library – teens are encouraged to apply for volunteer positions.

February was a very busy passport month with 372 processed by library staff.

The library is hosting a model of the Derby Historical Museum created by Derby resident Jim Hickman.

Committee/Special Reports:

1. Arts Council:

- *From Blank Canvases to Brilliant Creations*, art by Derby Middle School Students is showing in our Gathering Space Gallery. A reception celebrating the students is Third Thursday, April 18 from 5:30 to 7:30 pm.
- *Creations* by Derby Library's page Trinity Bayliff is coming soon to the High Wall Gallery. This show features designs, ideas and creations both in fashion and in paint. An artist reception in May will provide the public an opportunity to learn more.

Unfinished Business:

- Outdoor Area – Director Gustafson shared cost reviews and revisions to the park are ongoing. The splash pad redesign requires an increase of \$13,840 payable to PEC. He expects costs for the project to increase as well as it has been 2 years since the original design quotes. Materials and labor have increased since the project proposal.

Motion made by Kyle McCaskey to pay the \$13,840 PEC fee for revisions to the splash pad from the Capital Improvement account. Motion seconded by Susan Swaney and approved unanimously.

New Business:

- Library Personnel Policy – Continuing Education Personnel Policy Revision. Director Gustafson shared the outdated policy, stated revisions are necessary to inspire and motivate learning of new library technologies and resources so we all can do our jobs better.

Kyle McCaskey moved to approve the new Continuing Education Personnel Policy. Dustin Sharp seconded and the motion approved unanimously.

Dustin Sharp asked about the recent news concerning a House Bill and elected Board Members. Gustafson explained the process and various views on the policy. Discussion.

Executive Session: None

Adjournment:

- Dustin Sharp moved to adjourn the meeting. Susan Swaney seconded the motion. There was a unanimous vote to approve.
- Meeting adjourned at 7:23 p.m.

Danielle Gabor, Chair

Susan Topping, Vice Chair