

**DERBY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**May 24, 2023**

**Call to order:** Meeting called to order by Danielle Gabor at 6:33 pm.

**Roll Call:** Danielle Gabor, Jamie Hollon, Kyle McCaskey, Gabe McKeever, Dustin Sharp, Susan Swaney and Susan Topping were present. Eric Gustafson, Library Director and Debbie Thomas, Assistant Director were also in attendance. Mayor Randy White was absent.

**Approval of Agenda:** Motion to approve agenda as written was made by Kyle McCaskey and seconded by Susan Topping. There was a unanimous vote to approve.

**Introductions:** Welcome Susan. Board members introduced themselves to newly appointed member, Susan Swaney.

**Public Forum:** None

**Approval of Minutes of April 26, 2023 meeting:** Gabe McKeever moved to approve the minutes as written and the motion was seconded by Dustin Sharp. Motion passed unanimously.

**Correspondence and Communications:** None

**Financial Reports:** Eric Gustafson shared April's financial report and the tax revenue disbursement schedule for funding to the library. He also shared 2023's audit will include a new component, recording of subscription based information technology agreements.

Motion to approve the Financial Reports was made by Kyle McCaskey and seconded by Gabe McKeever. There was a unanimous vote to approve.

**Director's Report:**

Statistics are looking promising with a 5% increase in circulation and visitors to the library being up 40% since the covid years. The new personal librarian program is a major success.

Hannah Adamson, Youth Services Coordinator, attended Tanglewood Elementary's Family Career STEM night and Oaklawn Elementary's Career STEM day. She shared with families and students about being a librarian, including the career path and education required, and all the extra services the library provides.

Summer Reading begins the day after Memorial Day (May 30<sup>th</sup>). Youth Services staff have visited all nine elementary schools during May to hype the program. The program is designed to help kids continue reading during summer months to stop the backward slide. The program concludes on July 30<sup>th</sup>.

The library's WonderBooks, children's books that include an audio player, are becoming super popular. The books are read via an audio player to the child as they follow along inside the book.

Our final book bike design was approved and we hope to receive the bike by mid-June. Director

Gustafson shared the book bike final design with the Library Board.

The two security cameras that look out the front doors of the library have been upgraded.

We received our first half grant-in-aid from SCKLS in the amount of \$75,756. We expect to receive \$150k this year. Funding for the grant supports library services for patrons who use our library and reside outside city limits.

Artist Laine Pike has painted with our summer reading theme on the windows at the entrance of the building and the drive-through. The entrance design supports our summer reading theme of “All Together Now.”

We are in the process of hiring two library page positions as we have two graduating seniors, Cassidy Barker and Jacob Johnson. Jacob’s last day was May 16<sup>th</sup> and we should know Cassidy’s soon.

### **Committee/Special Reports:**

#### ❖ Arts Council:

- The DAC is participating in the Bob Dole Institute art project. We have been sharing and soliciting artworks focusing on Kansas for an earthwork installation in Topeka in honor of 100 years since the birth of distinguished Kansan, Senator Bob Dole. To date we have received 76 pieces that we will send off to be part of the Landmark Celebration.
- Wichita Women Artists show has been hung in the Gathering Space Gallery. There are 69 pieces from 23 artists on display. Matthew Thonen is showing in the High Wall Gallery. A reception honoring all artists on display will occur on June 15 from 6-7:30 pm. TJ Bayliff and Handpan Dan Baird will be accompanying the receptions with live music.
- Additionally, even though the May 3<sup>rd</sup> Thursday was moved to MACP, we had 5 artists participate in the Plein Air Paint Out. We expect the art creation movement to grow in the fall.

### **Unfinished Business:**

- Outdoor Area – Update: We are waiting for news and remain hopeful.

### **New Business:**

- Election of Officers: Eric Gustafson shared officer positions and responsibilities: Call for nominees. Discussion.

Kyle McCaskey nominated the slate of officers: Danielle Gabor as Chair, Gabe McKeever as Vice Chair, Dustin Sharp as Treasurer and Susan Topping as Secretary. Motion seconded by Susan Topping. Officer slate approved unanimously

- Appoint Budget Committee: Dustin Sharp, Jamie Hollon, and Eric Gustafson were appointed to the budget committee.
- Appoint DAC Board Member: Susan Swaney was appointed to the Arts Council Board as its representative.

**Executive Session:** None

**Adjournment:**

- Motion to adjourn the meeting was made by Kyle McCaskey, seconded by Susan Topping. There was a unanimous vote to approve.
- Meeting adjourned at 7:20 pm

Minutes Approved June 28, 2023