

DERBY PUBLIC LIBRARY
BOARD OF TRUSTEES
January 25, 2023

Call to order: Meeting called to order by Danielle Gabor at 6:30 pm.

Roll Call: Danielle Gabor, Jamie Hollon, Kyle McCaskey, Gabe McKeever, Susan Topping, Betty Wilken and Randy White were present. Eric Gustafson, Library Director and Tami English, Office Manager were also in attendance. Dustin Sharp was absent.

Approval of Agenda: Motion to approve agenda as written was made by Betty Wilken and seconded by Kyle McCaskey. There was a unanimous vote to approve.

Public Forum: None

Approval of Minutes of December 21, 2022 meeting: Gabe McKeever moved to approve minutes as written and the motion was seconded by Susan Topping. Motion passed unanimously.

Correspondence and Communications: None

Financial Reports: Eric Gustafson shared the 2022 year-end financial reports. We had a successful year. Yearend report includes a payroll surplus, which was planned and expected. The City of Derby has released a sales tax survey to residents which will lead discussions on a possible sales tax ballot initiative. Discussion.

Motion to approve the Financial Reports was made by Kyle McCaskey and seconded by Susan Topping. There was a unanimous vote to approve.

Director's Report:

We had a statistically strong year. Visitors to the library were up along with new applications for library cards. Passport applications continue to climb with the library being the only walk-in passport acceptance facility in the Wichita metro area. A drive-thru traffic counter has been installed and will help us track service at the drive up window.

Youth programs began January 9.

The Friends of the Library's annual meeting January 21 featured "The Wizard behind Oz," a Humanities Kansas presentation by the curator of the Oz Museum in Wamego, Kansas. Approximately 30 attended the event.

The City of Derby had a network disruption January 14. They are working to resolve the issue. The library has a separate network and other than staff reporting time worked, we have not been affected.

The Verdou Parrish memorial has received an additional \$175. His name was added to the memorial plaque at the library entrance.

Field Station Dinosaurs sponsored Christmas in the Park - \$250. The Friends of the Library donated \$826.50 to purchase books for the Big Read this spring.

Committee/Special Reports:

❖ Arts Council:

- *Other Worlds*, a photography exhibition by David Gray is hanging in the Gathering Space Gallery. The show consists of 89 pieces of photography noting people, places and small insects. The show will hang through February 28.
- Susan Gessler's *Whimsy, Wildlife and Wanderings* concludes in January. Her show is featured in today's Derby Informer. Look for photography from Tiana Pederson to hang February 1.

Unfinished Business:

- Outdoor Area – we are eagerly waiting to hear if our grant application has been accepted.

New Business:

- Special Flag Project: Three historical flags directly linked to Derby Kansas have been installed at the library. The library is proud to have a 1969 American flag presented to the library by VFW Post 7253 on May 2, 1969 during their Loyalty Day Program, a 1969 Derby Centennial flag in for a centennial celebration held at the library located at 621 N Derby, and a 1974 American flag which flew over the U.S. Capital building and later donated to the library by Senator Bob Dole. A presentation and dedication event is scheduled Tuesday, February 21 at the library appreciating the historical significance of the flags.
- Library Board Priorities: Eric Gustafson shared the 2023 Library Board Priorities List which detailed projects the library is working on, completed or being considered. Improved digital signage and exploration of ways to improve engagement with the DRC at the mini-OAC branch are ongoing. Discussion.

Susan Topping moved to approve the Library Board Priorities List. Gabe McKeever seconded and the motion carried.

Executive Session: None

Adjournment:

- Motion to adjourn the meeting was made by Betty Wilken, seconded by Kyle McCaskey. There was a unanimous vote to approve.
- Meeting adjourned at 7:25 pm

Minutes Approved February 22, 2023